

1. CEN Procedures

1.1 The most recent BT decisions

1.2 Changes in IR2

The use of UAP



DECISION BT 44/2014

The use of UAP should be discouraged

DECISION BT 37/2015

UAP shortened to **3 months**

BT approval always necessary, following a TC decision with justification

Applicable to all drafts delivered to CCMC as from the **28th October 2015**. NWIs created by TCs prior to **2015-10-28** to follow the UAP track will not require approval by BT.

Systematic review process

DECISION BT 36/2014

Centralized EN review process is now **triggered by CCMC**

Review is initiated **5 years** after Date of Availability (DAV) or last confirmation of the standard.

Reviews launched **quarterly**: a vote for all CEN National Members via electronic balloting

A TC secretary proposes whether to confirm, amend, revise or withdraw the standard -> a **TC decision** by simple majority within 6 months after closure of the National Members vote.

TCs may request to CCMC an earlier start of the review.

This decision is applicable as from: 2015-07-01

Systematic review – A-deviations



DECISION BT 8/2016

- the following questions will be included in Systematic Review:
 - o *Did you request an A-deviation to be included in the European Standard? (YES/NO)*
 - o *If yes, is the national legislation still valid? (YES/NO)*
- if A-deviation no longer valid, the EN shall be updated (an amendment, even if EN is older than 4y, or revision),
- new A-deviations may be added to an existing EN by means of amendment even if EN is older than 4 years;

Systematic review – adoptions of ISO standards

Clause 11.2.8 of Internal Regulations, Part 2:

- no review process is initiated at European level.
- these standards will be subject to review carried out by ISO.

New Annex ZA

DECISION 39/2015

Following EC request to harmonize the format and wording of Annexes ZA/ZZ across all sectors.

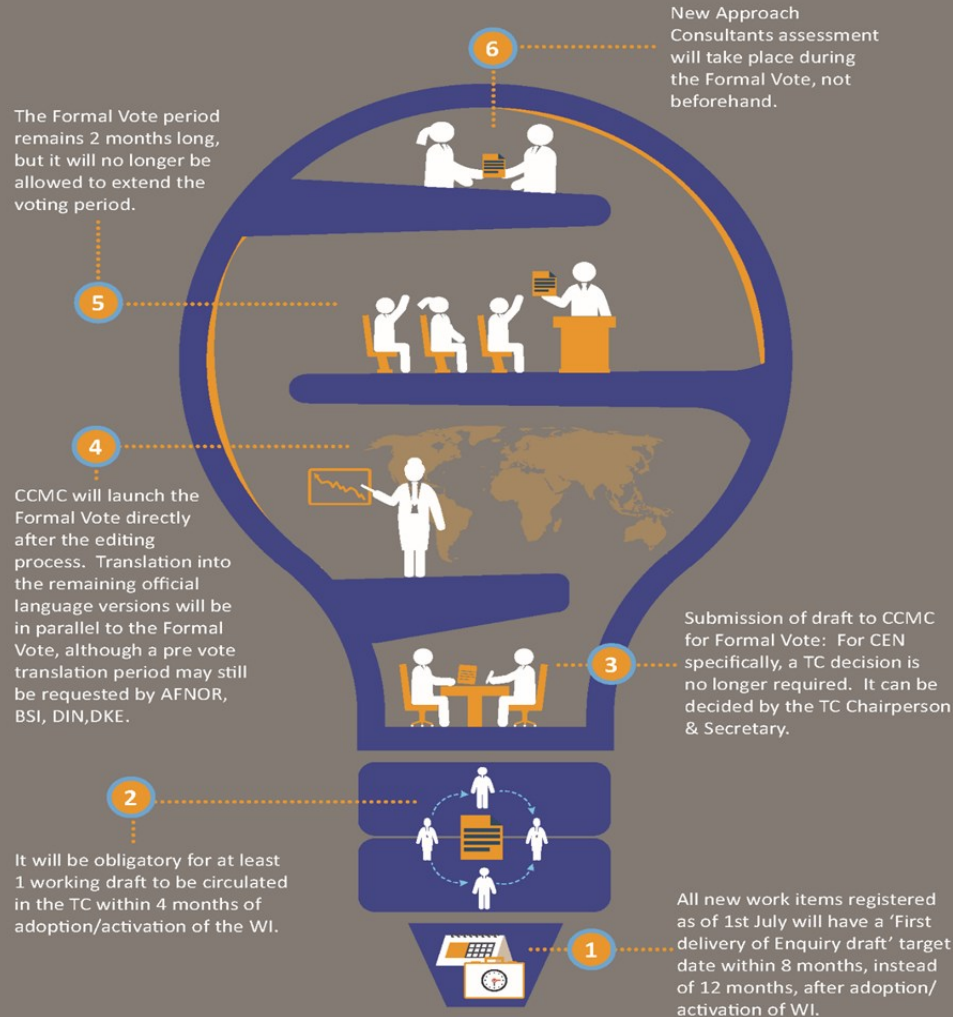
Following EC proposal generic Annex ZA template was adopted by BT for standards intended to be cited in the OJEU.

The [new template](#) is already applied.

TCs to replace the current lay out of Annex ZA/ZZ for those drafts currently under FV with the new one, after FV.

What's new ?

The CEN and CENELEC Technical Boards have approved new changes to the Enquiry and Formal Vote procedure which come into force on **1 July 2016**.



Time of the drafting process

DECISION BT 44/2015

On AFNOR and DIN proposal in the frame of the reduction of development time

The submission of at least one working draft (WD) to the TC will be obligatory within **4 months** after adoption/activation of the WI

The default time for submitting the draft to Enquiry is **8 months** (with the possibility to prolong it up to **12 months**).

Implemented as of **1 July 2016**

Restructuring of the Formal Vote and finalisation process (1)

DECISION BT 44/2015

In the frame of the reduction of development time

- 1) Approval for submission of final draft to Formal Vote (FV) by TC Chair and Secretary instead of TC decision.
- 2) FV on reference language version only. Translation into remaining official languages in parallel to FV; possible before a FV on AFNOR, BSI or DIN request
- 3) No extension of 2-months voting period

Restructuring of the Formal Vote and finalisation process (2)

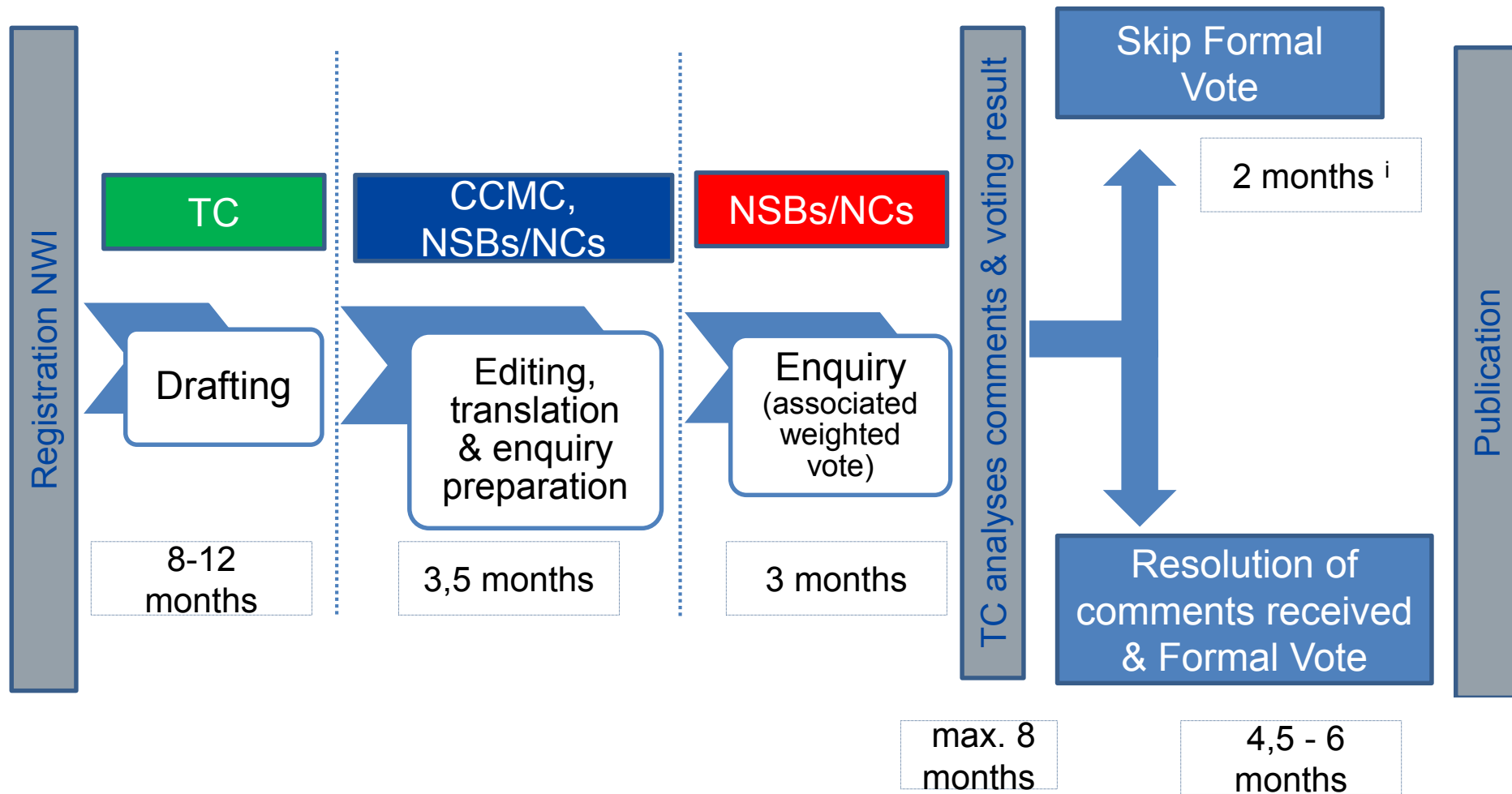
DECISION BT 44/2015

5) New Approach Consultant (NAC) 'approval Formal Vote' assessment will be carried out **during** Formal Vote,

Attention: TCs are therefore encouraged to ask for an indicative assessment before a FV, especially with regard to EN/ISO drafts or where major technical changes are made after Enquiry

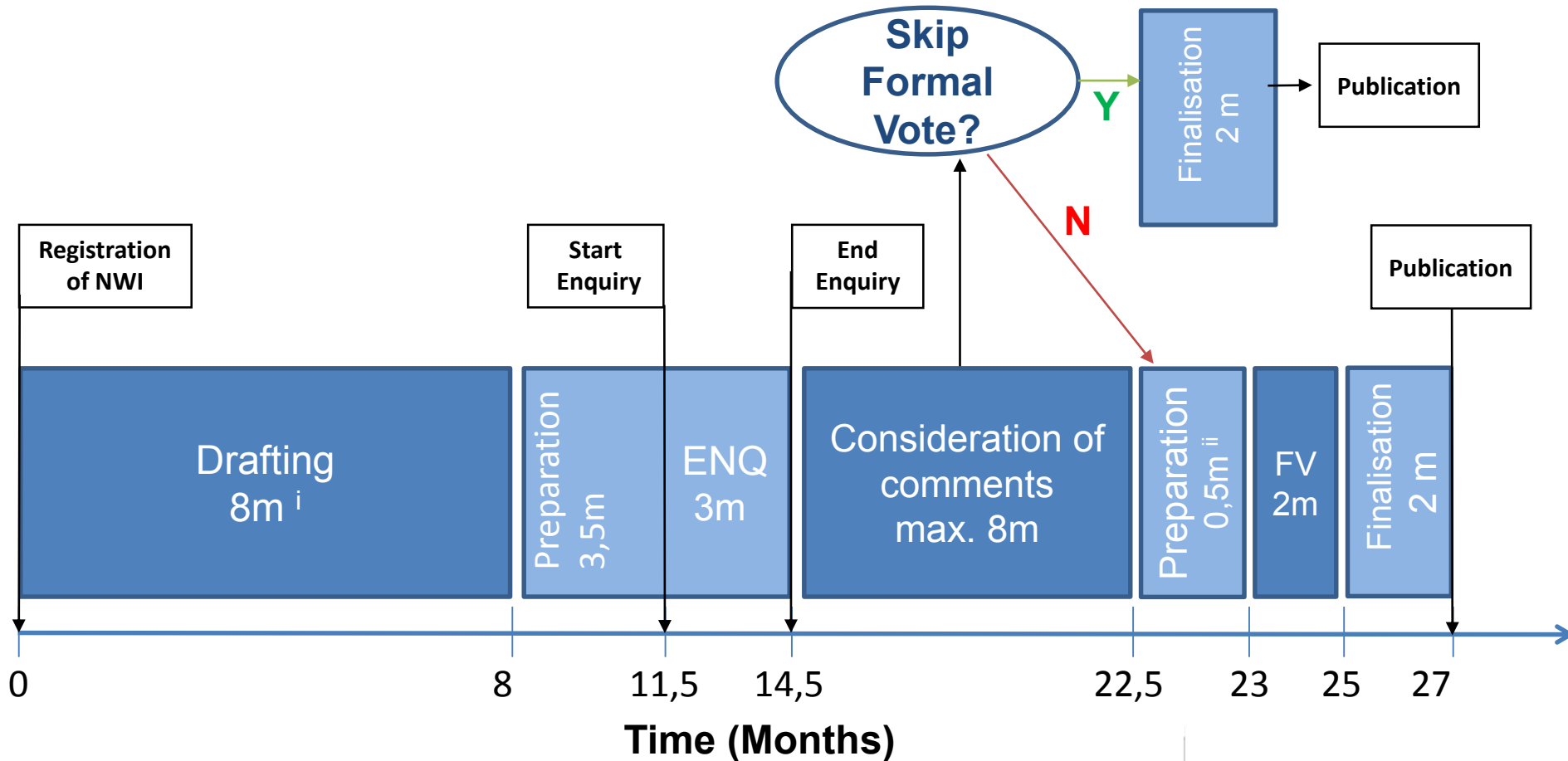
Implemented as of **1 July 2016**

Development of European Standards as of 1 July 2016



ⁱ From the moment the decision to skip FV is communicated to CCMC

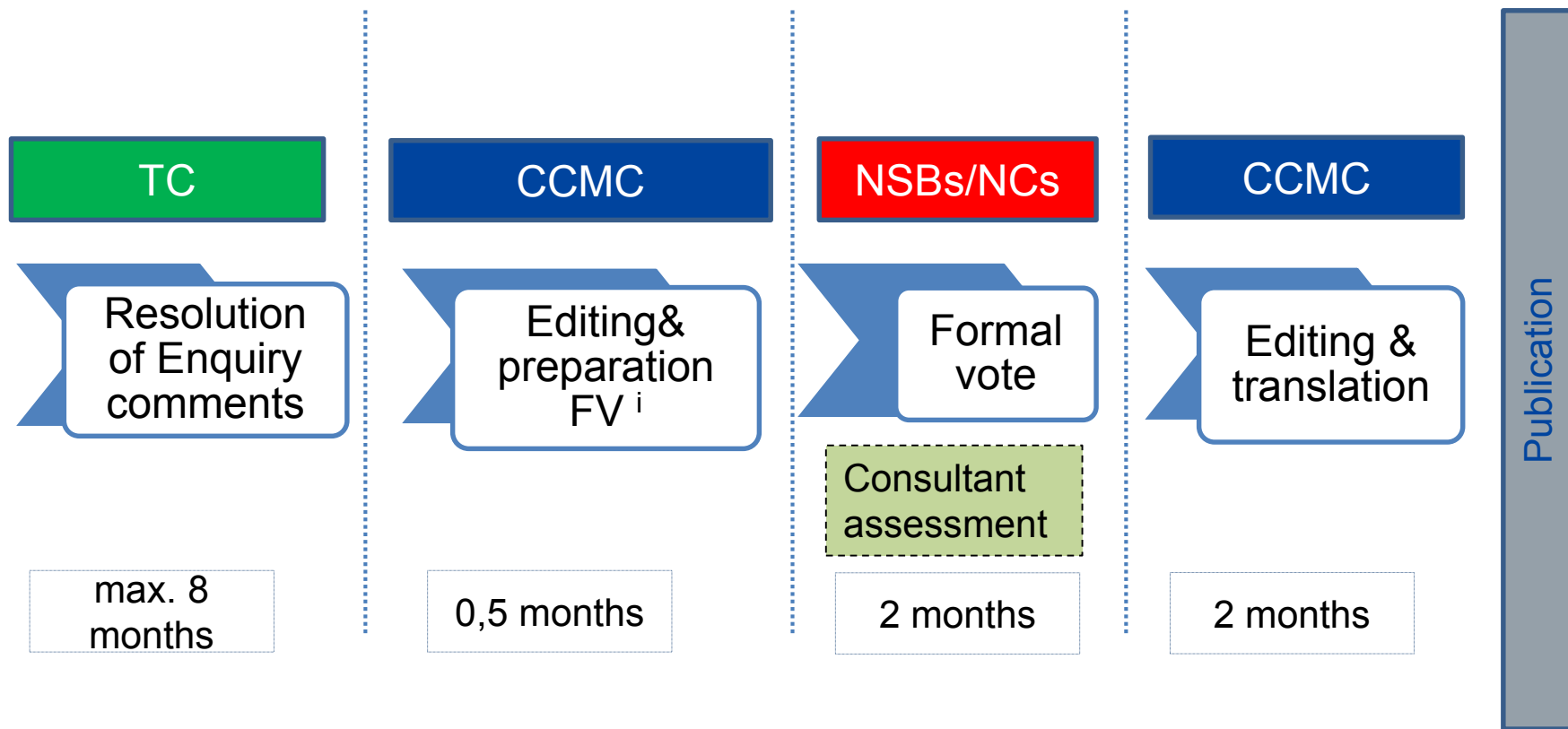
From NWI to publication as of 1 July 2016



ⁱ Possibility to be extended to 12 months

ⁱⁱ Translation previous to Formal vote is optional. If translation is necessary 1,5 months need to be added

Resolution of comments & formal vote as of 1 July 2016



ⁱ Translation previous to Formal vote is optional. If translation is necessary 1,5 months need to be added

Internal Regulations Part 2:2015 (the last edition)

Main modifications

Clause 6.1.4: Modification to CEN/TC vote for approval of NWI creation for amendment to, or revision of, an EN or TS. Approval by **simple majority**.

Clause 11.2.3: Provisions of a 3-month enquiry with an associated vote, introduced in **2015**

Clause 11.6.1: Clarification on **Corrigenda**: what are they and how to handle and issue them;

Upcoming new edition of Internal Regulations Part 2



3.4.1 A Working Group (WG) is established by a Technical Committee or a Subcommittee, to undertake a specific short-term task within a target date and shall normally be disbanded by its parent body when this is completed. It shall work within clearly defined policy guidelines from its parent body. Such formally constituted Working Groups are distinguished from **ad hoc groups**¹ which may be established informally to undertake preparatory tasks, generally in connection with meetings of the parent body.

Footnote added:

¹An ad hoc group is restricted to experts appointed by the CEN/CENELEC national members or by organisations having observer status in the parent body.

•reflects BT 24/2016 Revised

Upcoming new edition of Internal Regulations Part 2 - vote



6. Voting policy, Addition of 2 cases to clause 6.1.4

There are **five cases** where the provisions of clause 6.2 apply and for which the vote shall be done by correspondence. These are:

- a) approval of EN and HD;
- b) approval of TS;
- c) any initiation of a new work item to become an EN or TS within a CEN Technical Committee (except amendments or revisions);
- d) **approval, by the Technical Board, of standardization requests from the European Commission;**
- e) **approval, by the Technical Board, of justified limited technical changes to the text of a draft standard, requested by a technical body after a positive vote on that draft standard and prior to publication, in order to prevent a deficient standard to be published.**

Upcoming new edition of Internal Regulations Part 2 – counting vote

6.2.2 In CEN (*NEW – Lisbon treaty, according CEN AG*)

6.2.2.1 Votes from all members are counted first, and the proposal shall be adopted

- if **55,00 % or more of the votes cast** (abstentions not counted) are in favour, and
- if the **population** of the countries of the Members having **voted positively** reaches **65,00%** or more of the population of the countries of all Members having voted (abstentions not counted).

Population: taken from world bank statistics (see Guide 21, BOSS)

2. New Approach Consultants

2.1 impact of the recent changes

2.2 workflow including parallel work with ISO

2.2 procedures for requesting NAC's activities

New Approach Consultants (NACs) general information

NACs have resumed their activities as of 1
September 2015.

Uninterrupted service of consultants until the end
of 2017.

In parallel CEN and CENELEC are working on self-
assessment of harmonised standards by TCs
(BTWG 127-2) = alternative in case we do not have
NACs after 2017

New Approach Consultants



Budget for NACs is lower than previous one

NACs shall only perform activities **accepted** by CCMC

NACs activities can only be linked to the verification of the quality and conformity to the corresponding Union legislation

Restructuring of the Formal Vote

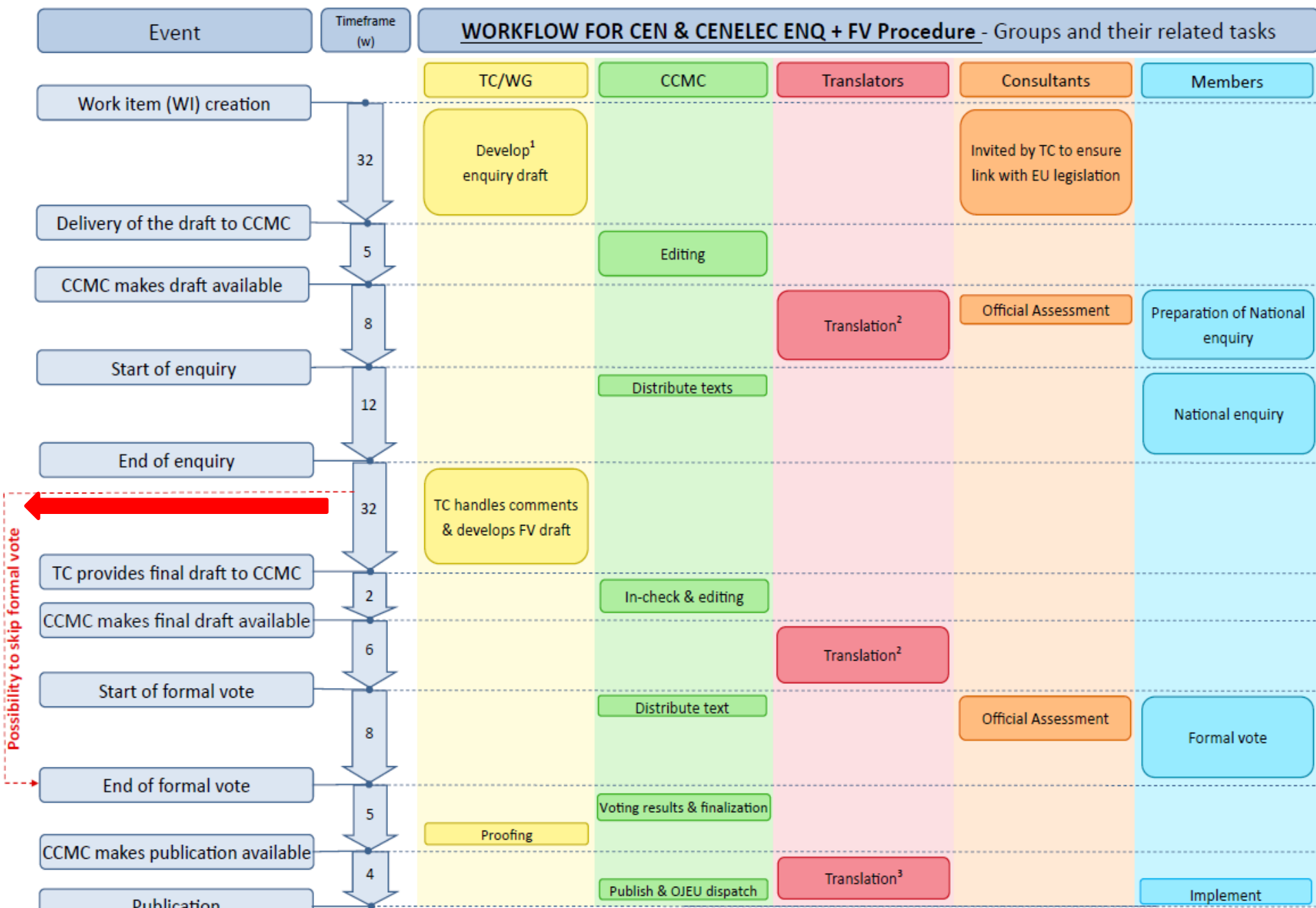
– impact on assessments



New Approach Consultant (NAC) 'approval Formal Vote' assessment will be carried out **during** Formal Vote ->

Early involvement of consultants is key:

- indicative assessments of before ENQ especially for EN/ISOs,
- indicative assessments before a Formal Vote, especially for EN/ISOs or where there was no assessment of an Enquiry draft (disruption of consultants' service in 2015)



¹ TC can extend this period to 52 weeks

² At draft stage, the translators may request an extension to 4 months, upon agreement by CCMC and TC Secretary.

³ At publication stage, the translators may request an extension to 1,5 months, upon agreement by CCMC and TC Secretary.

Event

Workflow for Parallel ISO ENQ + FV Procedure - Groups and their related tasks

ISO

CEN/TC

CCMC

Consultants

ISO+CEN members

NWI

Creates NWI,
Develops DIS draft

Create NWI, develop
Annex ZA

Responsible PM
checks NWI data

Invited by TC to
ensure link with EU
legislation

ENQ-DIS stage

Editing, translation,
launch ENQ-DIS
(draft
includes Annex ZA)

Provides ISO/CS with
related Annex ZA

Requests consultant
formal assessment at
start of ENQ-DIS
translation

Official assessment
during translation

Vote on ENQ-DIS
(consultant's
assessment provided
by CCMC)

FV-FDIS stage

Develops FDIS draft,
editing, translation,
launch FV-FDIS (draft
includes Annex ZA)

Provides ISO/CS with
related Annex ZA

Requests consultant
formal assessment at
start of FDIS

Official assessment
during FV-FDIS

Vote on FV-FDIS

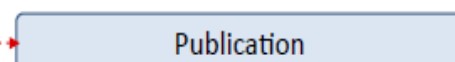
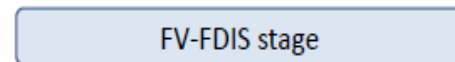
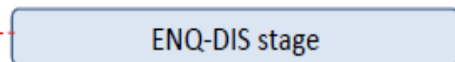
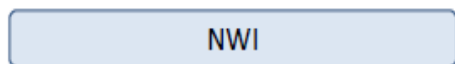
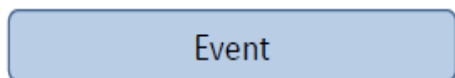
Publication

Publish
ISO Standard

Publish EN ISO includ-
ing Annex ZA

Implement

Possibility to skip FDIS stage



	ISO	CEN/TC	CCMC	Consultants	ISO+CEN members
NWI	Creates NWI, Develops DIS draft	Create NWI, develop Annex ZA	Responsible PM checks NWI data	Invited by TC to ensure link with EU legislation	
ENQ-DIS stage	Editing, translation, launch ENQ-DIS (draft includes Annex ZA)	Provides ISO/CS with related Annex ZA	Requests consultant formal assessment at start of ENQ-DIS translation	Official assessment during translation	Vote on ENQ-DIS (consultant's assessment provided by CCMC)
FV-FDIS stage	Develops FDIS draft, editing, translation, launch FV-FDIS (draft includes Annex ZA)	Provides ISO/CS with related Annex ZA	Requests consultant formal assessment at start of FDIS	Official assessment during FV-FDIS	Vote on FV-FDIS
Publication	Publish ISO Standard		Publish EN ISO including Annex ZA		Implement

New Approach Consultants – types & procedures

'Approval Enquiry', 'Approval Formal Vote'

- triggered by CCMC, 28 days
- as of 1 Feb 2016 'Approval Enquiry' assessments are carried out **before** Enquiry starts; TC will have an access to the assessment
- as of 1 July 2016 'Approval Formal Vote' are carried out **during** Formal Vote

Comments of the consultant which should lead to negative assessment shall be resolved before a Formal Vote is launched.

'Indicative assessments'

- on TC request to be sent at consultants@cencenelec.eu by TC Secretary
- Request includes a PR number, the purpose and standard reference
- at an earlier development stage or between Enquiry and Formal Vote,
- Especially recommended for EN/ISOs or ENs/EN ISOs which were not assessed due to interruption of NACs service in 2015
- deadline to be agreed between TC, NAC and CCMC

New Approach Consultants participation at WG meetings

NACs' key task is to deliver assessments

NACs can attend CEN/TC WG meetings if useful and relevant

- > on **TC request** sent at consultants@cencenelec.eu by a TC Secretary (or other officer of TC or WG + TC Sec put in copy)

Request contains:

- WI number (WI 00XXXXXX),
- a short explanation of the purpose of the consultants attendance + standard reference,
- place (city),
- date of the first day of the meeting and how many days the consultant is required to be present

3. Alignment of PPE standards

3.1 alignment to the PPE Regulation

3.2 new draft Standardization Request

Alignment of standards to new PPE Regulation – key dates

- the new PPE Regulation (EU) 2016/425 becomes applicable on **21 April 2018**
- Dispatch of references of harmonized standards in support of the PPE Regulation – **by 21 December 2017**
- Publication of 2 OJEU lists: under PPE Directive 89/686/EEC and PPE Regulation 2016/425 – **1 quarter 2018**
- Then, periodical publications of references of standards in the OJEU (**two times per year**)

Alignment of standards to new PPE Regulation – changes

- No need to change the majority of standards
- No need to change Annex ZA only for the purpose of indicating the new PPE Regulation or new mandate
- Only the standards which are impacted by the changes in Essential Requirements need to be aligned

Alignment of standards to new PPE Regulation – changes (2)

The alignment – two cases:

- the introduction of changes in the main part of standards through **amendments or revisions** or
- for some standards, the only necessary change is to reflect in the Annex ZA the splitting of the clause of a given Essential requirement into two sub-clauses (change to be made only in **Annex ZA**)

draft SReq for PPE (1)

- Alignment with the new PPE Regulation (EU) 2016/425
- Key principles on SReqs can be found in Vademecum on European Standardization ([link](#))
- SReq provides for specific details: requirements for harmonised standards, deadlines
- When adopted, SReq is the EC implementing decision

draft SReq for PPE (2)

- Dedicated ad-hoc group was set up in CEN and CENELEC
- The 2nd draft SReq was circulated for comments
 - Request for EC clarification on the procedure for addition of NWIs to the work programme (Art 3)
 - Need for clarification regarding the standards for private use against heat

draft SReq for PPE (3) – deadline for execution



Annex II: harmonised standards and deadlines for adoption

Table 1: Requested new harmonised standards for Regulation (EU) 2016/425.

Reference information	Deadline for adoption ²
Harmonised standard(s) for PPE for private use against heat	01.03.2018

Table 2: Existing harmonised standards and draft harmonised standards covered by this request.

Reference information	Deadline for adoption
Harmonised standards in the latest list of references of harmonised standards under PPE Directive 89/686/EEC published in the <i>Official Journal</i> (OJ C xx, xx.xx.20xx), including those still under development <u>on the basis of this Decision</u> .	Adoption according to internal planning of CEN and CENELEC. <u>However</u> for adopted harmonised standards the references of which are communicated to the Commission before 21.01.2018, the Commission may apply Article 10(6) of Regulation (EU) 1025/2012 before Regulation (EU) 2016/425 becomes applicable.

CCMC Webinars available



- 'Improvements to the Enquiry & Formal Vote Procedure AND the finalization stage of European Standards' (23 September 2016) – a clear overview of recent changes - [link](#)
- 'Role of New Approach Consultants – Including self-assessment' (25 October 2016) – [link](#)
- 'Vienna Agreement' (10 November 2015) [link](#)



Thank you for your attention!

Questions? jfrankowska@cencenelec.eu

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